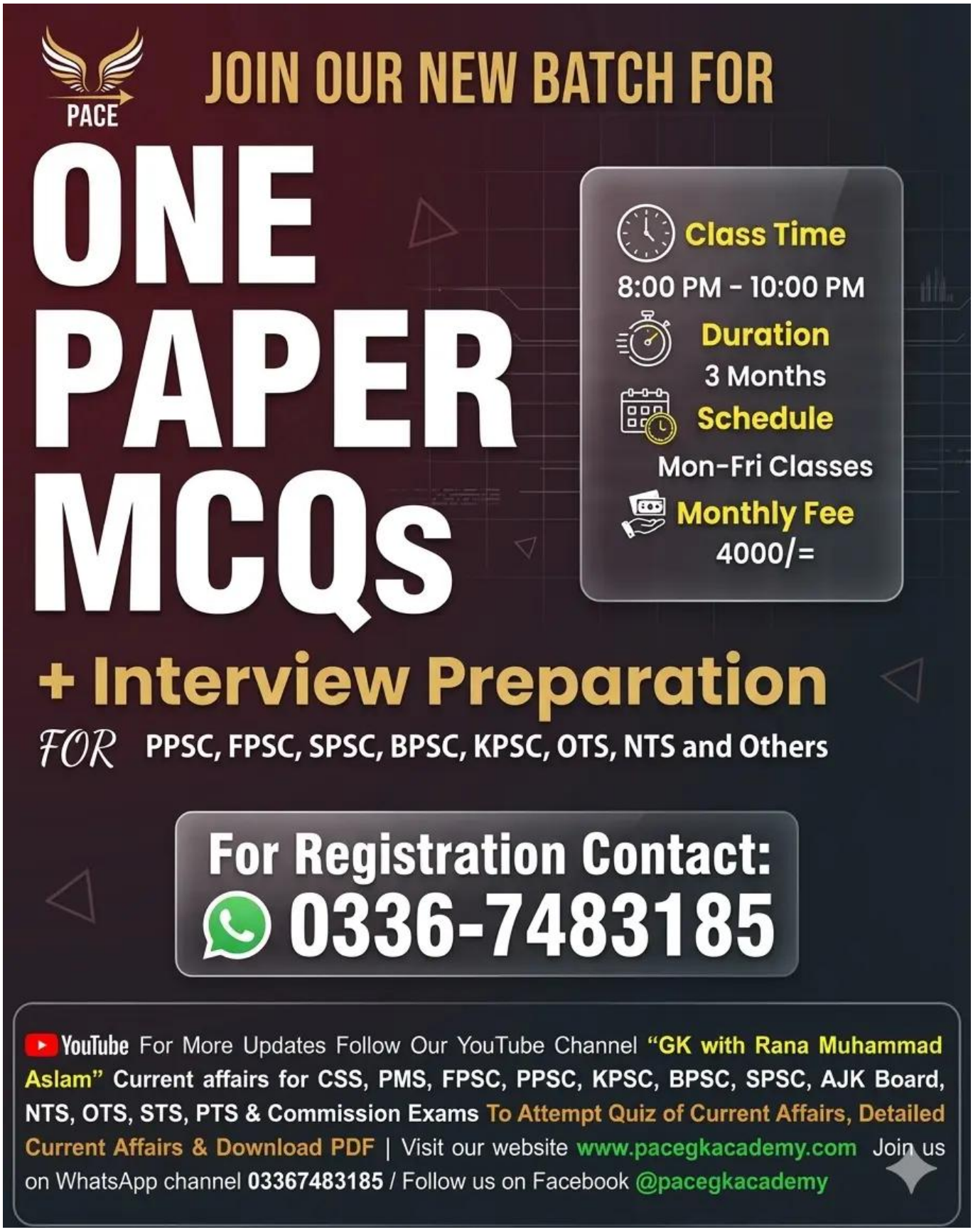
Assistant

(Services and General Administration)



Assistant

Q.1: In Microsoft Window 7,_____ can give you information about weather.
A. Window explorer
B. **Gadgets**
C. File
D. Both A and B

Q.2: When using computers which of the following involves reducing the electricity consumed or environmental waste generated?
A. **Green Computing**
B. Cyclic Process
C. Violation
D. Manufacturing

Q.3: In a Word document this describes the size, weight, and spacing of a character.
A. **Font**
B. Points
C. Typeface
D. Typography

Q.4: In MS Excel 2003, chart wizard term data categories refers to
A. The data range that supply chart data
B. **A horizontal axis**
C. The organization of individual values with a chart's data series
D. A chart plot area

Q.5: Which of the following is the latest version of MS Excel?
A. **Excel 2016**
B. Excel 2007
C. Excel XP
D. Excel 2017

Q.6: Which of the following is an example of Database Management System?
A. Adobe Photoshop
B. US Power Point
C. MS Word
D. **ORACLE**

Q.7: When you insert a comment in a document, the comment appears in a:
A. New window
B. **Balloon**
C. Sticky note icon
D. Sidebar

Q.8: Speed of LaserJet printer is measured in:.
A. Character per second
B. **Page per minute**
C. Line per minute
D. Character per minute

Q.9: Select the correct meaning of: "To put one's hand to plough."
A. Take Interest in technical work
B. **To take a difficult task**
C. To get entangled into unnecessary things
D. To take up agricultural farming

Q.10: A man has some hens and cows. If the number of heads be 48 and the number of feet equals 140, then the number of hens will be
A. 22
B. 23
C. 24
D. **26**

Q.11: Calculate the perimeter of a rhombus with each side equal to 6cm?
A. 18cm
B. **24cm**
C. 36cm
D. 48cm

Q.12: If the wages of 6 men for 15 days are Rs 2100, then find the wages of 9 men for 12 days
A. Rs: 2400
B. **Rs: 2520**
C. Rs: 2300
D. RS 2750

Q.13: By selling a fan for Rs. 475, a dealer loses 5 %. To get a gain of 5 %, he should sell the fan for
A. Rs. 575
B. **Rs. 525**
C. Rs. 522.50
D. Rs. 498 75

Q.14: Akram thought of a number, added 7, multiplied by 3, took away 5 and divided by 4 to give an answer of 7. What was the starting number?
A. 2
B. 3
C. **4**
D. 5

Q.15: A cube has a volume of 8 cubic meters. If each side is doubled in length what will its new volume be in cubic meters?
A. 16
B. 32
C. 48
D. **64**

Q.16: A number Is increased by 20% and then decreased by 20%, the final value of the number
A. Does not change
B. Decreases by 2%
C. Increases by 4%
D. **Decreases by 4%**

Q.17: Find the odd one in the series 835, 734, 842 761, 853, 981, 532
A. 751
B. 853
C. 981
D. **842**

Q.18: Complete the proverb by filling in the blanks "Familiarity breeds_____
A. Friendship
B. Enmity
C. **Contempt**
D. Bonding

Q.19: Synonym of Implicate is:
A. To instigate
B. Explain
C. To insult
D. **involve**

Q.20: Asian Games took place after every
A. 2 years
B. 3 years
C. **4 years**
D. 5 years

Q.21: Choose the correct Antonym: Oblivion
A. Insensibility
B. Disregard
C. **Awareness**
D. Indifference

Q.22: Which playing department of Pakistan is national champion in Volleyball game?
A. **Pakistan WAPDA**
B. Pakistan Army
C. Pakistan Railway
D. None of these

Q.23: Synonym of Eradicate is:
A. **Eliminate**
B. To forget
C. To forgive
D. Validate

Q.24: Weight of Javelin throw of female is
A. 400g
B. **600g**
C. 800g
D. None of these

Q.25: Choose the statement with best punctuation: He is to tell the truth a fool.
A. He is to tell the truth, a fool.
B. He is to tell the truth; a fool.
C. **He is, to tell the truth, a fool.**
D. He is: to tell the truth, a fool.

Q.26: Which one of the following countries has direct access to Black Sea?
A. **Georgia**
B. Hungary
C. Slovakia
D. Greece

Q.27: Complete the Idiom "Hell hath no fury like _____
A. **A woman scorned**
B. A burned woman
C. A woman forgotten
D. A Devil s advocate

Q.28: How many points are in badminton game?
A. 11
B. **21**
C. 31
D. 41

Q.29: Fill in the blank: The debate adjourned _____ the following week.
A. With
B. For
C. Into
D. **To**

Q.30: About 25 million child marriages have been prevented in the past decade, reported in March, 2018 by:
A. UNFP
B. **UNICEF**
C. UNFCR
D. UNESCO

Q.31: Complete the proverb: A rolling stone gathers no_____
A. grass
B. dirt
C. **moss**
D. clay

Q.32: The Talks which led to the Camp David Agreements were hosted by the U.S President?
A. Barack Obama
B. Gerald Ford
C. **Jimmy Carter**
D. Ronald Reagan

Q.33: Choose the correct meaning of "LIMPID":
A. Calm
B. Relaxed
C. **Clear**
D. Opaque

Q.34: Headquarter of the International Monetary Fund is in:
A. Cape Town
B. Berlin
C. **Washington D. C.**
D. Geneva

Q.35: John Logie Baird is known for his invention of:
A. Mobile Phone
B. Laptop
C. **Television**
D. Radio

Q.36: Do you know, unless we take action, our oceans will contain more plastic than fish by?
A. 2020
B. 2030
C. 2040
D. **2050**

Q.37: Metacarpal bones are located in which part of the human body?
A. Chest
B. **Hands**
C. Feet
D. Skull

Q.38: North Atlantic Treaty Organization on 4 April 1949, is a:
A. Civil-military alliance
B. peace treaty
C. Anti-narcotic organization
D. **military alliance**

Q.39: Food is mainly digested in
A. Large Intestine
B. **Small Intestine**
C. Liver
D. Mouth

Q.40: According to the GFP, India currently spends $51 billion on the military, which is more than what Pakistan does, more by:
A. 5 time
B. 6 time
C. 7 time
D. **8 time**

Q.41: A gene is a
A. Sleep inducing Drug
B. **Unit of heredity**
C. Kind of Vitamin
D. Type of body cell

Q.42: Falklands islands were recaptured by the Great Britain in:
A. 1980
B. 1981
C. **1982**
D. 1983

Q.43: Green house effect is mainly caused excess of in the atmosphere
A. **Carbon dioxide**
B. Carbon monoxide
C. Nitrogen
D. Hydrogen sulfide

Q.44: Five Star Movement is the leading political party in the current general elections held in:
A. German
B. **Italy**
C. Britain
D. France

Q.45: Which of the following is a chemical reaction?
A. **Rusting of iron**
B. Tempering of iron
C. Bending of iron
D. Melting of iron

Q.46: ہاتھ کنگن کو آرسی کیا" اس ضرب'' المثل سے کیا مراد ہے؟
A. اکھلی میں دیا سر تو دھمکیوں سے کیا ڈر
B. کرنا جرابہ ، سوچنا خرابہ
C. اشارہ کسی طرف کر نالج چھنا کسی اور چیز کے بارے میں
D. **ظاہر بات کے ثبوت کی ضرورت نہیں**

Q.47: Echoes are produced due to:
A. **Reflection of sound**
B. Refraction of sound
C. Diffraction of sound
D. Polarization of sound

Q.48: دردمنت کش دوانہ ہوا میں نہ اچھا ہوا ہرانہ ہوا یہ شعر کس شاعر کا ہے ؟
A. میر تقی میر
B. **مرزاغالب**
C. مومن
D. بہادر شاہ ظفر

Q.49: 'Gobi Desert' is located in:
A. Pakistan
B. **Mongolia**
C. Iran
D. Kazakhstan

Q.50: مندرجہ میں سے کس لفظ کے ہجے درست نہیں؟
A. **محوش**
B. فرہنگ
C. مرقع
D. منفعل

Q.51: Which of the following districts of Baluchistan contains huge deposits of Copper?
A. Loralai
B. Sibi
C. Khuzdar
D. **Chagai**

Q.52: Taurus Mountains are a mountain complex located in:
A. Iran
B. **Turkey**
C. Pakistan
D. Afghanistan

Q.53: صبح، شام ،دن ،رات کو قواعد کی رو سے کہیں گے :
A. اسم ظرف مکاں
B. **اسم ظرف زماں**
C. اسم آلہ
D. اسم صفت

Q.54: The capital city of Zimbabwe is:
A. Mutare
B. **Harare**
C. Bulawayo
D. Kadoma

Q.55: ملک الشعرا، خان بہادر ، شمس العلما کے الفاظ قواعد کی رو سے کیا کہلاتے ہیں؟
A. تخلص
B. **خطاب**
C. عرف
D. لقب

Q.56: Which of the following river is formed by the confluence of Euphrates and Tigris?
A. Jordon
B. **Shatt-al-Arab**
C. Yarmouk
D. Khabur

Q.57: Thomas Jefferson was the_____president of the United States.
A. 1st
B. 2nd
C. **3rd**
D. 4th

Q.58: Formosa Is the old name of:
A. Cambodia
B. Rhodesia
C. **Taiwan**
D. Bangkok

Q.59: جوتیاں چٹخانا" محاورہ ہے ، اس کا مفہوم ہے
A. نئی جوتی زیب پا کر تا
B. جو تیاں بغل میں دے لینا
C. ڈرانا دھمکانا
D. **مارے مارے پھرنا**

Q.60: The famous Muslim historian and thinker, 1bn Khuldun, was born in:
A. **Morocco**
B. Egypt
C. Tunisia
D. Iraq

Q.61: The famous Italian scientist Alessandro Volta is renowned for inventing:
A. Electric Battery
B. Hydrogen Lamp
C. **Both A & B**
D. None of these

Q.62: . تین حرف بھیجنا" محاورہ ہے ، اس" کا مفہوم ہے
A. **لعنت بھیجنا**
B. سفر ترک کرنا
C. خط کتابت کرنا
D. قاصد کو روانہ کرنا

Q.63: Petronas Tower is one of tallest building of the World. It is situated in:
A. Shanghai
B. **Kuala Lumpur**
C. Jakarta
D. Riyadh

Q.64: In the First Revelation the Holy Verse of Surah were cited:
A. Yaseen
B. Al-Fatiha
C. Al-Baqrah
D. **Al-Alaq**

Q.65: . درج ذیل میں سے درست جملے کا انتخاب کیجیے۔
A. **میں رمضان میں آؤں گا**
B. میں رمضان کے دوران میں آؤں گا
C. میں ماہ ر مضان کے مہینے میں آؤں گا
D. میں دوران رمضان کے مہینے میں آؤں گا

Q.66: Where is the city of Aleppo located?
A. Turkey
B. Lebanon
C. **Syria**
D. Iraq

Q.67: اردوادب کا سب سے بڑا جاسوسی ناول نگار کون ہے؟
A. **ابن صفی**
B. شوکت صدیقی
C. مظہر کلیم
D. صفدر شاہین

Q.68: Name the first written constitution of the world?
A. Treaty of Hudaybiya
B. **Mesaaq-e-Madina**
C. Khutaba-e-Hijja-tul Wida
D. None of these

Q.69: "علمی اردولغت" کے مولف کا نام ہے" :
A. **وارث سرہندی**
B. سید احمد دہلوی
C. مولوی نورالحسن نیر
D. مولوی عبدالحق

Q.70: While migrating from Makkah to Madina the Holy Prophet (PBUH) took refuge in:
A. **Thaur Cave**
B. Hire Cave
C. Dar-e-Argam
D. None of these

Q.71: About which act, the Muslims shall be asked first of all, on the Day of Judgment?
A. **Salaat (Namaz)**
B. Fasting (Roza)
C. Hajj
D. Zakat

Q.72: The nation of was_____destroyed by a rain of stones
A. **Hazrat Loot (AS)**
B. Hazrat Hood (AS)
C. Hazrat Salih (AS)
D. None of these

Q.73: Which Angel is appointed providing for Food?
A. Hazrat izrail (AS.)
B. Hazrat Israfeel (AS.)
C. **Hazrat Meekail (A.S.)**
D. Hazrat Gebriel (A.S.)

Q.74: During drought, which Namaz is performed?
A. Salaat e Kisoof
B. Salaat e Khasoof
C. **Salaat al Istasqa**
D. None of these

Q.75: "Kitab-ul-Asar" was compiled by:
A. **Imam Abu Hanifa**
B. Imam Shaafi
C. Imam Malik
D. Imam Hanbal

Q.76: A temple called the Sri Dalada Maligawa (Temple of the Sacred Tooth Relic) claims to have a tooth of Gautama Buddha. Where is this temple located?
A. Thimphu, Bhutan
B. **Kandy, Sri Lanka**
C. Lumbini, Nepal
D. Tibet, China

Q.77: In which country is the Takhlaman Desert situated?
A. Kazakhstan
B. **China**
C. Morocco
D. Turkmenistan

Q.78: "Port Dickson" is a seaport of:
A. Italy
B. **Malaysia**
C. South Africa
D. Norway

Q.79: Under the Indus Water Treaty the use of which rivers was allocated to Pakistan?
A. Indus, Jehlum, Sutlej
B. Jahtan, Chenab, Beas
C. Indus, Jehlum, Ravi
D. **Indus, Jehlum, Chenab**

Q.80: Picasso, a famous painter, sculptor. print maker, and stage designer belonged to:
A. Germany
B. Canada
C. **Spain**
D. Norway

Q.81: Yuan is the currency used in.
A. **China**
B. North Korea
C. Bhutan
D. Iran

Q.82: "Pedagogy" is a science of:
A. Bodily diseases
B. Stamp collecting
C. Languages
D. **Teaching**

Q.83: Plutocracy is a form of government run by:
A. Technocrats
B. Dictators
C. **The Wealthy**
D. Elected Representatives

Q.84: Fill In the blank: "If you find a single solution for two problems it is said that you have killed two _____ with one stone.
A. Lions
B. Monkeys
C. Rabbits
D. **Birds**

Q.85: "No person shall be deprived of life or liberty save in accordance with law", is provided in Article_____of the Constitution.
A. 8
B. **9**
C. 10
D. None of these

Q.86: The President under the 1973 Constitution is elected:
A. By direct election
B. By National Assembly
C. By Joint Session of the National Assembly and Senate
D. **By two Houses of the Parliament and the four provincial Assemblies**

Q.87: Name of the Prime Minister of India at the time of the 1965 War:
A. Indira Gandhi
B. **Lal Bahadur Shastri**
C. Morarji Desai
D. Sanjay Gandhi

Q.88: Who was the author of the booklet "Causes of the Indian Revolt" (Asbab-e-Baghawat-e-Hind)?
A. Nawab Salimullah (
B. Nawai, Mohsin-ul-Mulk
C. Viqar-ul-Mulk
D. **Sir Syed Ahmad Khan**

Q.89: Pakistan's Peace Keeping troops have served under United Nations in:
A. Congo
B. Haiti
C. Sierra Leone
D. **All of these**

Q.90: Pakistan China Boundary dispute was settled during the government of:
A. Liaquat All Khan
B. Feroz Khan Noon
C. **Ayub Khan**
D. Zulfiqar All Bhutto

Q.91: The first dry port in Pakistan was built in Lahore In:
A. 1965
B. 1949
C. **1973**
D. 1979

Q.92: Who is the Chairman of the Pakistan Senate?
A. Aitezaz Ahsan
B. Nayyar Bokhari
C. Raja Zefar-ul-Haq
D. **Muhammad Sadiq Sanjrani**

Q.93: Music of Pakistan's National Anthem was composed by:
A. **Ahmed All Chagla**
B. Haffiz Jallandri
C. Rasheed Attre
D. Khawaja Khurshid Anwar

Q.94: The Objectives Resolution was presented by:
A. Muhammad All Chaudhary
B. Ch. Rehmat Ali
C. Sardar Abdur Rab Nishtar
D. **Liaquat All Khan**

Q.95: The Anjuman-i-Himayat-i-Islam was founded in 1884 with the Objective:
A. For social gathering among Muslims of Punjab
B. To help Muslims to secure Government jobs
C. To encourage non-communal approach to provincial problems
D. **To defend Islam against the onslaughts of the missionaries and provide western education along with religious instructions**

Q.96: Talks between Gandhi and Quaid-e-Azam in 1944 failed due to?
A. Opposition by the Khaksars
B. Opposition by Red Shirts
C. Opposition by the Ahrars
D. **The Two Nation Theory**

Q.97: The famous book Asar-ul-Sanadeed was written by:
A. Syed Ahmed Barelvi
B. **Sir Syed Ahmed Khan**
C. Shah Waliullah
D. Sheikh Ahmed Sirhindi

Q.98: Under the 1973 Constitution who can declare emergency?
A. **President**
B. Prime Minister
C. COAS
D. Defence Committee of the Cabinet

Q.99: The First Sikh War (1845-48) was fought between Sikhs and:
A. Muslims
B. French
C. Dutch
D. **British East India Company**

Q.100: Which team won the test series held in UAE 2017? between Sri Lanka and Pakistan in October 2017
A. Pakistan
B. **Sri Lanka**
C. Tied
D. None of these

Assistant
(Answer Key)

1. **B**	2. **A**	3. **A**	4. **B**	5. **A**	6. **D**	7. **B**	8. **B**	9. **B**	10. **D**
11. **B**	12. **B**	13. **B**	14. **C**	15. **D**	16. **D**	17. **D**	18. **C**	19. **D**	20. **C**
21. **C**	22. **A**	23. **A**	24. **B**	25. **C**	26. **A**	27. **A**	28. **B**	29. **D**	30. **B**
31. **C**	32. **C**	33. **C**	34. **C**	35. **C**	36. **D**	37. **B**	38. **D**	39. **B**	40. **D**
41. **B**	42. **C**	43. **A**	44. **B**	45. **A**	46. **D**	47. **A**	48. **B**	49. **B**	50. **A**
51. **D**	52. **B**	53. **B**	54. **B**	55. **B**	56. **B**	57. **C**	58. **C**	59. **D**	60. **A**
61. **C**	62. **A**	63. **B**	64. **D**	65. **A**	66. **C**	67. **A**	68. **B**	69. **A**	70. **A**
71. **A**	72. **A**	73. **C**	74. **C**	75. **A**	76. **B**	77. **B**	78. **B**	79. **D**	80. **C**
81. **A**	82. **D**	83. **C**	84. **D**	85. **B**	86. **D**	87. **B**	88. **D**	89. **D**	90. **C**
91. **C**	92. **D**	93. **A**	94. **D**	95. **D**	96. **D**	97. **B**	98. **A**	99. **D**	100. **B**