

Personal Staff Officer

(Services and General Administration)



JOIN OUR NEW BATCH FOR

ONE PAPER MCQs



Class Time

8:00 PM – 10:00 PM



Duration

3 Months



Schedule

Mon-Fri Classes



Monthly Fee

4000/=

+ Interview Preparation

FOR PPSC, FPSC, SPSC, BPSC, KPSC, OTS, NTS and Others

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Personal Staff Officer

Q.1: "Bunker and Chukker" are the two terms associated with _____?

- A. Rowing
- B. **Polo**
- C. Skiing
- D. Draughts

Q.2: Who is the father of geography?

- A. Euclid
- B. Aristotle
- C. **Eratosthenes**
- D. None of these

Q.3: Montuosa Island is in the _____?

- A. Indian Ocean
- B. **Pacific Ocean**
- C. Artict Ocean
- D. Atlantaic Ocean

Q.4: A red wavy line under a text indicates:

- A. Character mistakes
- B. Grammatical mistakes
- C. **Spelling mistakes**
- D. Spacing mistakes

Q.5: Which operation will you perform to move a block of text in MS Word?

- A. Copy and Paste
- B. **Cut and Paste**
- C. Paste and Delete
- D. Paste and Cut

Q.6: An e-mail address consists of two parts username or ID and _____.

- A. **Domain name**
- B. Password
- C. URL
- D. None of these

Q.7: Heating element of an electric heater is made up of :

- A. Tungsten
- B. Graphite
- C. Chromium
- D. **Nichrome**

Q.8: Power Point is called _____ software:

- A. **Presentation**
- B. Graphic
- C. Word processing
- D. Spreadsheet

Q.9: Which American Computer Company is called big blue?

- A. Microsoft
- B. Compaq
- C. **IBM**
- D. Tandy Stevenson

Q.10: In MS Word Ctrl +Pageup is used to:

- A. **Move the cursor one one page up**
- B. Move the cursor one paragraph up
- C. Move the cursor one screen up
- D. Move thecursor one line up

Q.11: All of the following constitute security risks and possible violations of privacy except:

- A. Identity theft
- B. Viruses
- C. Hackers
- D. **Spam**

Q.12: In a Windows PC, the shortcut key for restoring the last action in Mircosoft Powerpoint is:

- A. Ctrl+R
- B. Ctrl+Z
- C. **Ctrl+Y**
- D. Ctrl+O

Q.13: In MS Word, to combine cells of a table's row/column you _____ the cells

- A. **Merge**
- B. Simplify
- C. Join
- D. Link

Q.14: To apply center alignment, we can press:

- A. Ctr+S
- B. Ctrl+C
- C. Ctrl+C+A
- D. **Ctrl+E**

Q.15: The only species of the cat family that lives and hunts in groups are:

- A. Leopards
- B. **Lion**
- C. Cheetaahs
- D. Cougars

Q.16: Which of the following is a carnivore?

- A. Ibex
- B. Hippopotamus
- C. **Lion**
- D. Rhinoceros

Q.17: The removal of carbon dioxide urine and sweat is a process of _____?

- A. Digestion
- B. **Excretion**
- C. Respiration
- D. Emission

Q.18: According to Simon Winchester 's book, how many Tectonic plates are there in earth?

- A. 15
- B. 29
- C. 32
- D. **36**

Q.19: A baby Heart beat start:

- A. With the birth of the child
- B. After birth of child
- C. **Before the birth of child**
- D. None of the above

Q.20: Treatment through vaccination was founded by:

- A. Louis Pasteur
- B. **Edward Jenner**
- C. Jones salk
- D. None of these

Q.21: Muscular and nervous disorders are owing to lack of:

- A. VitaminA
- B. Vitamin C
- C. VitaminD
- D. **Vitamin E**

Q.22: which of the following does not include in atmosphere?

- A. Troposphere
- B. **Hydrosphere**
- C. Mesosphere
- D. Exosphere

Q.23: Medicine that counteract effects of poison is called as:

- A. Analgesic
- B. **Antidote**
- C. Tranquilizer
- D. Obsolete

Q.24: Polination by birds is called _____?

- A. Autogamy
- B. **Ornithophily**
- C. Entomophily
- D. Anemophily

Q.37: "At the drop of a hat" means:

- A. **Immediately**
- B. Without delay
- C. As a follow up of orders
- D. In a good moment

Q.38: None of this hanky panky: please take straight. Choose the best meaning of phrase:

- A. Indifference
- B. **Jugglery**
- C. Diversification
- D. Obsession

Q.39: "To meet one's Waterloo" means:

- A. To die an ignoble death
- B. To meet a strong adversary
- C. To die fighting
- D. **To meet one's final defeat**

Q.40: Complete the idiom: To cast _____ before Swine"

- A. Diamonds
- B. **Pearls**
- C. Gold
- D. Shadow

Q.41: Complete the Proverb: There is no place like _____".

- A. **Home**
- B. Heaven
- C. House
- D. Forest

Q.42: He is a very good Swimmer. The word very is:

- A. Noun
- B. **Adverb**
- C. Adjective
- D. Conjunction

Q.43: Reflection is a/an:

- A. **Noun**
- B. Adverb
- C. Pronoun
- D. Adjective

Q.44: After spending 88% of his income a man had Rs2160 left. Find his income:

- A. **Rs.18000**
- B. Rs.19000
- C. Rs.20000
- D. Rs.22000

Q.45: What is the speed of a car that travels 700 Km in 3 hours and 30 minutes?

- A. 150km/h
- B. 175km/h
- C. 165km/h
- D. **200km/h**

Q.46: Twelve children take sixteen days to complete a work which can be completed by 8 adults in 12 days. After working for 3 days, sixteen adults left and six adults and four children joined them. How many days will they take to complete the remaining work?

- A. 3days
- B. 6days
- C. **8days**
- D. 9days

**Q.47: Complete the number series:
4, 9, 13, 22, 35 _____?**

- A. 57
- B. 63
- C. 70
- D. 75

Q.48: If A and B together can complete a job in 15 days and B alone can complete it in 20 days. In how many days can A alone complete job:

- A. 60
- B. 45
- C. 40
- D. 30

Q.49: Average monthly income of P and Q is Rs. 5050. The average monthly income of Q and R is Rs,6250.The average monthly income of P and R is Rs, 5200. What will be the monthly income of P?

- A. 3500
- B. 4000
- C. 4050
- D. 5000

Q.50: If a shopkeeper earns 30%profit on a thing . If its price rises 25 %.How much Profit he will take:

- A. 25%
- B. 47%
- C. 47%
- D. 5%

Q.51: Pakitan joined SCO as a full member on _____?

- A. 09 June 2015
- B. 09June2016
- C. 09June 2017
- D. None of these

Q.52: What was the launch date of the Indian Mission to Moon Chandrayaan-2?

- A. 20August 2019
- B. 22July 2019
- C. 6september 2019
- D. 7September2019

Q.53: Who wrote the book "Tareekh-ul-Uman wal me look"?

- A. Al-Waqidi
- B. Ibn-e- jareer Tabri
- C. Abu Hanif
- D. Imam Bukhari

Q.54: In which Surah the Tauba of three Sahaba is mentioned who lagged behind in the battle of Tabuk?

- A. Al-Namal
- B. Al-Baqrah
- C. An-Nissa
- D. Al-Tauba

Q.55: Zou-Shadatain is the title of _____?

- A. Hazrat Khuzaima bin Sabit R.A
- B. Hazrat Huzaifa bin yaman R.A
- C. Hazrat Ammar binYasir R.A
- D. Hazrat Abbu Zar Ghafari R.A

Q.56: Name the book of Hadiths which is written on a particular subject.

- A. Juzv
- B. Jamla
- C. Mustadrik
- D. none of these

Q.57: Pakistan took first structural adjustment package from IMF - during the regime of ____ in the year 1958.

- A. Sikandar Mirza
- B. **Ayub Khan**
- C. Feroz Khan
- D. None of these

Q.58: Takht-i-Bhai is an archeological site of Buddhist Civilization located near the city of:

- A. Texila
- B. Peshawar
- C. **Mardan**
- D. Char Sadda

Q.59: Nation assembly adopted "The 26th Constitutional (amendment) Bill 2019 on ____."

- A. 07 May
- B. 09 May
- C. 11 May
- D. **13 May**

Q.60: Within Six months of Quaid-e-Azam's death Pakistan's constituent assembly adopted:

- A. The first draft of the Constitution
- B. Bill of fundamental Rights
- C. **Objectives Resolution**
- D. Report on basic Principles

Q.61: The Pakistani film "Zarqa" became very popular in Pakistan and the Middle East. who played the Character of Zarqa in the movie?

- A. **Neelo**
- B. Musarat Nazeer
- C. Zeba
- D. None of these

Q.62: A mural is:

- A. **Any piece of art work**
- B. Name of a Seam Engine
- C. Cross breed of a donkey and mare
- D. A specie of Poison frog living in Africa

Q.63: Noor Jahan came from ____ In the reign of the Mughal Emperor Akbar the Great:

- A. **Iran**
- B. Azerbaijan
- C. Egypt
- D. Uzbekistan

Q.64: Naval War College is located in:

- A. Karachi
- B. **Lahore**
- C. Quetta
- D. Gawadar

Q.65: A scheme known as "Muthi Bhar Ata" was started to collect funds for the ____?

- A. Dar-ul-uloom Deoband
- B. Nadva -tul-Ulama Islam
- C. **Anjuman-I-Himayat-I-Islam**
- D. Sindh Madrassah-ul-Islam

Q.66: How many year's Shah Jahan lived his life of a captive?

- A. Seven
- B. **Eight**
- C. Nine
- D. Ten

Q.67: The shortest-serving Chief justice of Pakistan was:

- A. Justice Muhammad Haleem
- B. Justice Muhammad Haleem
- C. **Justice Muhammad Shahab-U-Din**
- D. Justice S.A Rahman

Q.68: The most urban province of Pakistan is:

- A. Punjab
- B. KPK
- C. **Sindh**
- D. Baluchistan

Q.69: Supreme Court Building in Islamabad was designed by Kenzo - Tange. He was _____?

- A. Turkish
- B. **Japanese**
- C. Chinese
- D. Greek

Q.70: Islamic Military Counter Terrorism coalition was formed in?

- A. 2014
- B. **2015**
- C. 2016
- D. 2017

Q.71: Vacuum Tube pertains to _____ Generation of Computer?

- A. **First**
- B. Second
- C. Third
- D. Fourth

Q.72: The famous painting La Gioconda is better known as:

- A. The Last Supper
- B. **Mon Lisa**
- C. Madonnah Child
- D. Sun Flower

Q.73: Sikhism is a religion of _____.

- A. One Guru
- B. Three Gurus
- C. Five Gurus
- D. **Ten Gurus**

Q.74: OIC is:

- A. A Specialized Agency of UN
- B. A Regional Muslim Organization
- C. **An Organization of Muslim States**
- D. A Human Right Activts Organization

Q.75: Middle ages in Europe were also referred as

- A. Age of reason
- B. Age of ignorance
- C. **Dark Ages**
- D. Golden Ages

Q.76: A huge mass of land Surrounded by ocean from at least three sides is called:

- A. Continent
- B. Continental Shelf
- C. Sub- continent
- D. **Peninsula**

Q.77: America was named after.

- A. Columbus
- B. **Amerigo Vespucci**
- C. Washington
- D. Thomas jafferson

Q.78: Which of the following countries has the longest coastline in the world?

- A. USA
- B. **Canada**
- C. Chile
- D. Russia

Q.79: "Extraordinary, Ordinary People: A Memoir of Family" is a book written by:

- A. Obama
- B. **Condoleezza Rice**
- C. Bill Clinton
- D. Monica Lewinsky

Q.80: Mention the part in London that is famous for public meetings assemblage and free speech:

- A. Hyde Street
- B. Hyde Garden
- C. Hyde Square
- D. **Hyde Park**

Q.81: Deccan Plateau is located in_____.

- A. Nepal
- B. **India**
- C. Pakistan
- D. Bhutan

Q.82: In 1492 when Muslims were driven out of Spain what was the name of the king and Queen?

- A. Ferdinand and Egilona
- B. Charles and isabella
- C. Roderic and cindra
- D. **Ferdinand and Isabella**

Q.83: ANC stands for:

- A. African National Committee
- B. Asian National Coordination
- C. **African National Congress**
- D. Asian National Conference

Q.84: Which Pakistani Singer performed in the Nobel Ceremony held at Oslo in 2014?

- A. Shafqat Amanat Ali
- B. **Rahat Fateh Ali khan**
- C. Sahir Ali Bagga
- D. Nonof these

Q.85: American War of Independence was won by _____colonies against Britain.

- A. 10
- B. 11
- C. 12
- D. **13**

Q.86: Boxer Revolution occurred in

- A. Russia
- B. Korea
- C. **China**
- D. India

Q.87: How many times did Mahtir bin Muhammad become the Prime Minister of Malaysia.

- A. 5times
- B. 6times
- C. 7times
- D. **02 time**

Q.88: Camp David is famous for the Egypt-Israel accord. This accord was concluded in:

- A. 1978
- B. **1979**
- C. 1989
- D. 1991

Q.89: When the Berlin wall was demolished?

- A. 9November 1985
- B. **9November 1989**
- C. 9November1990
- D. 1st of November 1983

Q.90: Mohandas Karam Chand Gandhi resigned from Congress in:

- A. 15 April 1932
- B. **30October1934**
- C. 30 October 1944
- D. He never resigned.

Q.91: who played the male leading role in the Pakistani Movie "Armaan"?

- A. Muhammad Ali
- B. **Waheed Murad**
- C. Santosh kumaar
- D. none of these

Q.92: Robin Williams, who committed suicide, was famous as a/an:

- A. Economist
- B. Politician
- C. **Comedian Actor**
- D. Music Composer

Q.93: Homo Erectus was early human beings founded in _____?

- A. **Java**
- B. Serbla
- C. Africa
- D. None of these

Q.94: In 1979 Arab League Shifted its Headquarters from Cairo to _____.

- A. Baghbad
- B. Damascus
- C. **Tunis**
- D. Istanbul

Q.95: European Institute of Gender Equality (EIGE) works under:

- A. United Nation
- B. **European Union**
- C. Autonomously
- D. Atlantic Ocean

Q.96: Vietnam war ended through:

- A. London Pasce Accords
- B. **Paris Peace Accords**
- C. Vienna Peace Accords
- D. Washington Peace Accorrd

Q.97: Osaka is a famous city of:

- A. Chana
- B. Korea
- C. **Japan**
- D. Thailand

Q.98: Izmir Treaty was signed in:

- A. **1977**
- B. 1991
- C. 1992
- D. 1993

Q.99: Ahmad Ben Bella was as Algerian _____?

- A. Freedom Fighter
- B. President
- C. Prime Minister
- D. **Both A & B**

Q.100: The Asiatic Society to enhance oriental research was formed in 1784 by _____ and its Headquarter was in _____?

- A. William james _____ Mumbai
- B. **William Jones** _____ **Kolkata**
- C. Wellesley _____ Dehli
- D. Warren Hastings _____ Bengal

Personal Staff Officer (Answer Key)

1. B	2. C	3. B	4. C	5. B	6. A	7. D	8. A	9. C	10. A
11. D	12. C	13. A	14. D	15. B	16. C	17. B	18. D	19. C	20. B
21. D	22. B	23. B	24. B	25. C	26. C	27. B	28. D	29. C	30. C
31. B	32. C	33. B	34. B	35. A	36. A	37. A	38. B	39. D	40. B
41. A	42. B	43. A	44. A	45. D	46. C	47. A	48. A	49. B	50. D
51. C	52. B	53. B	54. D	55. A	56. A	57. B	58. C	59. D	60. C
61. A	62. A	63. A	64. B	65. C	66. B	67. C	68. C	69. B	70. B
71. A	72. B	73. D	74. C	75. C	76. D	77. B	78. B	79. B	80. D
81. B	82. D	83. C	84. B	85. D	86. C	87. D	88. B	89. B	90. B
91. B	92. C	93. A	94. C	95. B	96. B	97. C	98. A	99. D	100. B