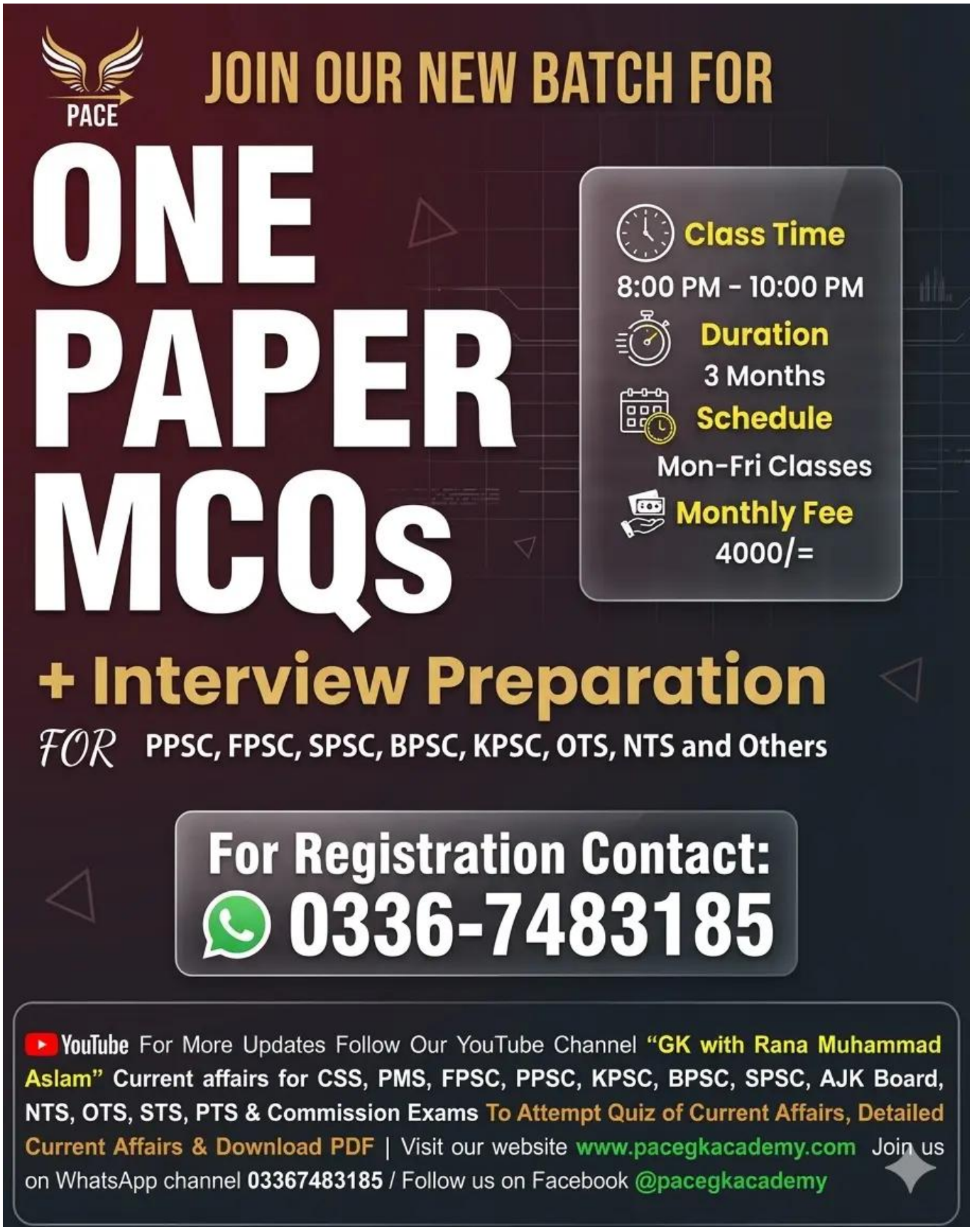
Clubbed Case Code ID-49 JUNIOR COMPUTER OPERATOR BPS-12 in different Departments (Held on 29-09-2024)

(Irrigation and Power)



Clubbed Case Code ID-49 JUNIOR COMPUTER OPERATOR BPS-12 in different Departments (Held on 29-09-2024)

Q.1: Choose suitable meaning of the phrasal verb “Turn Down”?
A. **Reject**
B. B
C. C
D. None of these

Q.2: He looks upset, he has taken the criticism____ heart?
A. **To**
B. B
C. C
D. None of these

Q.3: I left my shoes under kitchen table. The underlined word is which part of speech?
A. **Adjective**
B. B
C. C
D. None of these

Q.4: Which one of the following is not available on the clipboard?
A. **Page Setup**
B. B
C. C
D. None of these

Q.5: Which one of the following is not a function in MS Excel?
A. **AVG**
B. B
C. C
D. None of these

Q.6: Which file among the following starts MS Word application?
A. **Windword.exe**
B. B
C. C
D. None of these

Q.7: Portrait and Landscape comes under_____?
A. **Page Orientation**
B. B
C. C
D. None of these

Q.8: Which one of the following function is not found in MS Excel?
A. **Mean**
B. B
C. C
D. None of these

Q.9: What is by default size of Drop Cap in MS Word paragraph?
A. **3**
B. B
C. C
D. None of these

Q.10: What is shortcut key to close MS PowerPoint application?
A. **ALT + F4**
B. B
C. C
D. None of these

Q.11: In MS Excel, intersection of rows and columns is called?
A. **Cell**
B. B
C. C
D. None of these

Q.12: API in software development stands for____?
A. **Application Programing Interface**
B. B
C. C
D. None of these

Q.13: What is the shortcut key to add new slide in Microsoft PowerPoint?
A. **CTRL + M**
B. B
C. C
D. None of these

Q.14: CTRL+N in Word is used to?
A. **Insert new document**
B. B
C. C
D. None of these

Q.15: Excel function begins with which symbol?
A. **=**
B. B
C. C
D. None of these

Q.16: Shortcut key CTRL+J in document is used?
A. **To justify the text according from margin to all sides**
B. B
C. C
D. None of these

Q.17: Microsoft PowerPoint, which slide is set in the start or by default?
A. **Title Slide**
B. B
C. C
D. None of these

Q.18: What is the shortcut key to align the text in Center?
A. **CTRL+E**
B. B
C. C
D. None of these

Q.19: Which tournament was cancelled in 2020 for first time since World War II?
A. **Wimbledon**
B. B
C. C
D. None of these

Q.20: For copying the formatting of certain text in a document to apply it on other text, we use?
A. **Format Painter**
B. B
C. C
D. None of these

Q.21: In MS PowerPoint, Slide Design option is available in?
A. **Menu Bar**
B. B
C. C
D. None of these

Q.22: Leaning Tower of is located in which country?
A. **Italy**
B. B
C. C
D. None of these

Q.23: Lungs capacity _____is?
A. **5L**
B. 7L
C. 9L
D. None of these

Q.24: Which of the following option you use to add new slide in Microsoft PowerPoint?
A. **Insert, New Slide**
B. Copy, Paste
C. Print, Print Title
D. None of these

Q.25: Microsoft Word, Excel, and PowerPoint comes in?
A. **Microsoft Office Suit**
B. Windows XP
C. Adob Photoshop
D. None of these

Q.26: Go to specific part of document in MS Word, we use?
A. **Bookmark**
B. Help
C. Flash Link
D. None of these

Q.27: The idiomatic expression, "To poke nose in" mean?
A. **Interfere**
B. B
C. C
D. None of these

Q.28: Line Spacing is_____.
A. **Vertical space between each sentence in a paragraph**
B. B
C. C
D. None of these

Q.29: _____ refers to the sentence paragraph towards margin?
A. **Alignment**
B. B
C. C
D. None of these

Q.30: To bypass print file in Microsoft PowerPoint, button is used?
A. **Print button**
B. B
C. C
D. None of these

Q.31: How many types of reference available in MS Excel?
A. **3**
B. B
C. C
D. None of these

Q.32: What is 'Virtualization'?
A. **A technique, which allows to share a single physical instance of a resource or an application among multiple customers and organizations.**
B. B
C. C
D. None of these

Q.33: What is the extension of a PowerPoint file?
A. **.pptx**
B. B
C. C
D. None of these

Q.34: Shimmer, Sparkle text, and Blinking background are called?
A. **Text effects**
B. B
C. C
D. None of these

Q.35: In MS Word, Enter key is pressed to start?
A. **A new paragraph**
B. B
C. C
D. None of these

Q.36: Shortcut key “Page UP” is used to?
A. **Move one screen up**
B. B
C. C
D. None of these

Q.37: What is Gutter Margin?
A. **It enhances the appearance of document for binding**
B. B
C. C
D. None of these

Q.38: To split window of a document into two?
A. **View>Window>Split**
B. B
C. C
D. None of these

Q.39: What MS PowerPoint feature will you use to apply motion effects to different objects of a slide?
A. **Animation scheme**
B. B
C. C
D. None of these

Q.40: NOS stands for?
A. **Network Operating System**
B. Network Output System
C. None Operational System
D. None of these

Q.41: Which one is a correct form of an Email address?
A. **Username@website.com**
B. B
C. C
D. None of these

Q.42: “Page Down” shortcut key is used to?
A. **Move one screen down**
B. B
C. C
D. None of these

Q.43: To Start slide show in MS PowerPoint press?
A. **F5**
B. B
C. C
D. None of these

Q.44: Vertical separation of column is called?
A. **Page Margin**
B. B
C. C
D. None of these

Q.45: CTRL+HOME is used to?
A. **Move to the beginning of a document**
B. B
C. C
D. None of these

Q.46: “TAB Key” in MS Excel is used to?
A. **Move to the next right cell from active cel**
B. B
C. C
D. None of these

Q.47: To save duplicate copy of opened document which one is used?
A. **Save As**
B. B
C. C
D. None of these

Q.48: Which one of the following is not a MS Word version?
A. **Word 1020**
B. B
C. C
D. None of these

Q.49: CTRL+LEFT ARROW is used in MS Word document to?
A. **Move the cursor one word lef**
B. B
C. C
D. None of these

Q.50: Cursor is_____?
A. **Pointing device**
B. B
C. C
D. None of these

Q.51: Operating System, editors, debuggers comes under?
A. **System software**
B. B
C. C
D. None of these

Q.52: To exit from Microsoft PowerPoint window, we use?
A. **Click the close button**
B. B
C. C
D. None of these

Q.53: What is the shortcut key to refresh a webpage?
A. **F5**
B. B
C. C
D. None of these

Q.54: We can delete an item by pressing which key?
A. **Delete**
B. B
C. C
D. None of these

Q.55: Which software is used for performing specific task?
A. **Application software**
B. B
C. C
D. None of these

Q.56: Page of MS Excel is in the form of?
A. **Table**
B. B
C. C
D. None of these

Q.57: Which type of fonts are suitable for titles and headlines?
A. **Sans serif font**
B. B
C. C
D. None of these

Q.58: The best view to insert new slide in PowerPoint presentation is?
A. **Slide sorter view**
B. B
C. C
D. None of these

Q.59: Which of the following is an example for Automatic Text Formatting?
A. **Underlining Hyperlink**
B. Adjusting extra space
C. Replacing two -s with hyphen
D. All of these

Q.60: Which of the following enables us to process letters?
A. **Mail Merge**
B. B
C. C
D. None of these

Q.61: Which of the following helps to you insert the content of clipboard as text without any formatting?
A. **Paste Special**
B. B
C. C
D. None of these

Q.62: On which bar we can see the current position of the slide in MS power point?
A. **Status bar**
B. B
C. C
D. None of these

Q.63: What is motion path in MS Power Point?
A. **An Animation Entrance Effect**
B. B
C. C
D. None of these

Q.64: If you want to compare the performance of two employees in the year 2016, which chart will you use in MS Excel?
A. **Line Chart**
B. B
C. C
D. None of these

Q.65: Which famous Muslim scientist is considered the father of Computer?
A. **Muhammad IBN-E-Musa Alkhwarizmi**
B. B
C. C
D. None of these

Q.66: Famous Manchar lake is located in?
A. **Dadu**
B. B
C. C
D. None of these

Q.67: Football World Cup held after every?
A. **4 Years**
B. B
C. C
D. None of these

Q.68: Non edible mushroom is?
A. **Amanita**
B. B
C. C
D. None of these

Q.69: Which country helped in the construction of Gwadar port?
A. **China**
B. B
C. C
D. None of these

Q.70: Dogra Raja Golab Hari Singh bought Kashmir in which year?
A. **1846**
B. 1801
C. 1946
D. None of these

Q.71: The Asia-Pacific Economic Cooperation (APEC) was founded in which year?
A. 1849
B. 1950
C. **1989**
D. None of these

Q.72: "Everyone" can do this. The underlined word grammatically is?
A. **Pronoun**
B. B
C. C
D. None of these

Q.73: A four sides rectangle is called?
A. **Quadrilateral**
B. B
C. C
D. None of these

Q.74: اردو زبان کا پہال باقاعدہ شاعر کون تھا؟
A. **قلی قطب شاہ :**
B. B
C. C
D. None of these

Q.75: عالمہ اقبال کا پہال شاعر مجموعہ کونسا تھا؟
A. **بانگ درا**
B. B
C. C
D. None of these

Clubbed Case Code ID-49 JUNIOR COMPUTER OPERATOR BPS-12 in different Departments (Held on 29-09-2024) (Answer Key)

1. **A**	2. **A**	3. **A**	4. **A**	5. **A**	6. **A**	7. **A**	8. **A**	9. **A**	10. **A**
11. **A**	12. **A**	13. **A**	14. **A**	15. **A**	16. **A**	17. **A**	18. **A**	19. **A**	20. **A**
21. **A**	22. **A**	23. **A**	24. **A**	25. **A**	26. **A**	27. **A**	28. **A**	29. **A**	30. **A**
31. **A**	32. **A**	33. **A**	34. **A**	35. **A**	36. **A**	37. **A**	38. **A**	39. **A**	40. **A**
41. **A**	42. **A**	43. **A**	44. **A**	45. **A**	46. **A**	47. **A**	48. **A**	49. **A**	50. **A**
51. **A**	52. **A**	53. **A**	54. **A**	55. **A**	56. **A**	57. **A**	58. **A**	59. **A**	60. **A**
61. **A**	62. **A**	63. **A**	64. **A**	65. **A**	66. **A**	67. **A**	68. **A**	69. **A**	70. **A**
71. **C**	72. **A**	73. **A**	74. **A**	75. **A**					